

Working experience: teaching and research within Europe

(11.01.2024)



TECHNISCHE
UNIVERSITÄT
DARMSTADT



ERASMUS+ Staff Mobility for Teaching & Training

Who?

- ✓ Staff in the administration and in the departments (all areas of work)
- ✓ Lecturers (with contractual relationship / without endowment / academic staff)

Why?

- ✓ To further develop individual foreign language, professional and social competences
- ✓ To support professional development and international network

... training mobility

- ✓ To meet counterparts and discuss research questions

...teaching mobility

- ✓ To accept a short-term guest lectureship

How long?

Minimum 2 - maximum 14 days (depending on available funds)

ERASMUS+ Staff Mobility Teaching & Training

What?

- ✓ Job Shadowing / Staff Week/ Visiting Lectureship at Erasmus+ partner universities

How?

- ✓ with ERASMUS+ staff mobility funds (travel and subsistence allowances).
- ✓ Fill in the application form and send it to us

Requirements:

- ✓ Good English language skills (recommended at least level B1), other language of the partner country
- ✓ well-founded and work-related training project (working programme)
- ✓ Approval of the project by the supervisor(s)
- ✓ Cooperation agreement with the Erasmus+ partner university
- ✓ for lecturers: at least eight teaching hours/week

180 Partner Universities in Europe



Organisation

Application

- Application (at least 2 months before your mobility)
- Online Application form TUDa
- We check our fundings

Agreement

- Invitation letter from partner university
- „Dienstreiseantrag Ausland“ (form „travel abroad“) TU Darmstadt
- Mobility Agreements

Mobility

- Confirmation of stay from the partner university
- Online-Survey DAAD (German Academic Exchange Service)

Funding

- Travel grant
- Grant for working days + 2 travel day
- Payment:
 - 70% before your mobility
 - 30% after your mobility

Travel grant

< 100 km	entfällt
100 – 499 km	180 EUR
500 – 1.999 km	275 EUR
2.000 – 2.999 km	360 EUR
3.000 – 3.999 km	530 EUR
4.000 – 7.999 km	820 EUR

*flat rate according to single distance –distance calculator

Grant for
your stay

Zielland

Förderrate je Arbeitstag pro
Teilnehmenden

Dänemark, Finnland, Irland, Island, Liechtenstein,
Luxemburg, Norwegen, Schweden, Vereinigtes
Königreich

180 Euro

Belgien, Deutschland, Frankreich, Griechenland,
Italien, Malta, Niederlande, Österreich, Portugal,
Spanien, Zypern

160 Euro

Bulgarien, Estland, Kroatien, Lettland, Litauen,
Mazedonien (FYROM), Polen, Rumänien, Slowakei,
Slowenien, Tschechische Republik, Türkei, Ungarn

140 Euro

Our website

☑ Schnelleinstieg

🌐 English

🔍 Suche

👤 Anmelden

Informationsportal

Arbeitsmittel

Verwaltung

Zentrale Gremien



TECHNISCHE
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Dezernat VIII – Inter-
nationales



Erasmus+ Personalmobilität
Forschen, Arbeiten & Lehren Weltweit

Bild: Jan-Christoph Hartung

Questions?

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