

Version: 10 July 2023



Guideline on parking regulations at TU Darmstadt

Section 1 – GENERAL INFORMATION

- (1) This Guideline has been prepared based on applicable laws, including Section 4 of the *Hessisches Datenschutz Informationsfreiheitsgesetz - "HDSIG"* (Hessian Data Protection and Freedom of Information Act).
- (2) With exception of all public traffic areas as defined in the *Straßenverkehrsordnung – "StVO"* (traffic regulations), this Guideline regulates safety and order of the entire flowing and stationary traffic on the territory of the State of Hesse which is managed by TU Darmstadt in accordance with Section 4 paragraph (2) of the TU Darmstadt Act. The Guideline applies particularly to parking areas separated by barriers, bollards, or equivalent devices, as well as in car parks (except for Parkhaus Lichtwiese) and underground car parks of TU Darmstadt.
- (3) This Guideline does not apply to:
 - a. public streets and areas declared to be public streets by directive of the *Straßenverkehrsbehörde* (road authority);
 - b. parking areas rented by TU Darmstadt, provided that separate regulations have been specified for them.
- (4) Section 6 applies to public streets according to the StVO.

Section 2 – VALIDITY OF THE StVO

The parking areas outlined in Section 1 paragraph (2) of these Guidelines, are further subject to the general statutory provisions (*inter alia*, the *Straßenverkehrsgesetz – StVG* (road traffic law), the StVO, the *Strafgesetzbuch – StGB* (German Penal Code), etc.).

This means that drivers must not only adjust their driving speed in the parking areas mentioned above but also in accordance with local conditions and the nature of the vehicle and its load. Unless not otherwise indicated, driving at a walking pace is required and must not be exceeded.

Section 3 – ENTRY AND PARKING PERMITS, RESPECTIVELY

Entry to parking areas in accordance with Section 1 paragraph (2), including use of parking spaces, is only permitted to:

- a. persons having a valid parking permit. Entry and parking permits are personalized and cannot be transferred to others. However, this does not imply that a specific parking space is allocated to the permit holder – with the exception of the parking areas mentioned in Appendix 1;
- b. university pool vehicles that come with a valid parking permit;
- c. special vehicles. *e.g.*, ambulances and rescue services, fire brigade vehicles, police cars, vehicles of the Department of Civil Protection, and waste disposal service vehicles;

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- d. third parties (e.g., guests or contractors), who have been provided with a special permit for a maximum of one day by TU Darmstadt personnel or their agents.

Entry to car parks is not permitted to third parties unless these car parks are identified as open to the public.

Section 4 – PARKING

- (1) Parking is only permitted in specifically identified and designated parking areas. Each vehicle is permitted to occupy one parking space only. Floor markings must be observed, if present. Otherwise, vehicles should be parked economically, occupying as little space as possible.
- (2) Principally, private vehicles must not be parked in TU Darmstadt car parks outside working hours.
Exceptions may be possible (e.g., in case of official trips). In these cases, overnight parking of a vehicle needs to be registered with *Dezernat IV – Immobilienmanagement* (real estate management) in advance, stating the vehicle's registration number. *Dezernat IV – Immobilienmanagement* needs also to be informed in advance about any overnight parking of pool vehicles.
In accordance with Section 6, TU Darmstadt does not assume any liability for university pool vehicles parked on the premises of TU Darmstadt.
- (3) Provided that there are parking areas or car parks with fixed opening hours, these opening hours must be observed and can be checked on *Dezernat IV – Immobilienmanagement's* website.
There is no entitlement to overnight parking and parking outside working hours.
- (4) For external part-time lecturers and guest lecturers, limited parking for guests can be provided, if available. Alternatively, paid parking in public parking areas on the premises of TU Darmstadt can be used. There is no entitlement to reimbursement of costs. Such reimbursement needs to be negotiated with the respective faculty/department.
- (5) If rental cars need to be parked temporarily on the premises of TU Darmstadt for official business trips, the person renting the car is responsible for parking the car properly. However, rental cars are prohibited from entering or parking in car park *Ruthstraße*. In accordance with Section 6, TU Darmstadt does not assume liability for rental cars parked on its premises.
- (6) Deliveries do not entitle to park a vehicle but only to load and unload.
- (7) Parking areas must not be contaminated, for instance with petrol or oil. However, if a contamination has occurred, the respective office in charge at *Dezernat IV – Immobilienmanagement* shall be informed immediately. In cases of contamination, costs incurred for decontamination services shall be paid by the party responsible for such contamination.
- (8) Ladies' parking spaces must be accessible for use by the entitled party.
- (9) BICYCLES and MOTORCYCLES shall only be parked in dedicated parking spaces. If otherwise parked, they may be removed or relocated at the expense of their owners. Both, bicycles, and motorcycles are not allowed in buildings apart from those areas specifically

identified and designated for them (e.g., in car parks and underground car parks).

- (10) Particularly, it is NOT permitted to:
- a. park vehicles on access roads, driveways to buildings, on firefighting routes, near hydrants, parking and manoeuvring areas for fire engines and rescue vehicles as well as directly in front of emergency routes, stairways and exits, on pavements and cycle paths, greens, in front or behind waste bins, and cordoned-off construction sites and their access roads;
 - b. park vehicles in parking spaces designated for severely disabled persons without permit for such parking space;
 - c. park vehicles which can no longer be driven, are deregistered, ready for the scrap yard, and/or trailers;
 - d. repair and clean vehicles;
 - e. park in a traffic-blocking manner.

Section 5 – MONITORING AND VIOLATIONS

- (1) In accordance with Section 1 paragraph (2), parking areas are being monitored by persons or companies commissioned by TU Darmstadt. Their instructions must be observed and complied with.
- (2) Vehicles parked contrary to road traffic regulations or in violation of a parking ban will be towed at their owner's expense. In case a towing service needs to be called due to the above-mentioned instances, the travel costs shall be paid by the vehicle's owner, even if the vehicle may not be towed in the end.
- (3) TU Darmstadt reserves the right to revoke a parking permit in case of repeated violations of this Guideline.
- (4) In accordance with Section 4 HDSIG, parking barrier systems are under video surveillance to monitor vehicle entry and exit points to ensure functionality of such parking barrier systems and to investigate property damage. Video surveillance as well as name and contact data of the person(s) responsible for such surveillance are indicated in a suitable manner.
- (5) Time, place, and duration of parking are recorded for each mobility card without allocation of vehicle details for statistical purposes only. Such data collection is managed by a special automated access system and retained for six weeks.

Section 6 – DISCLAIMER

- (1) TU Darmstadt cannot be held liable for property damage, particularly, regarding damage to, breaking into and stealing of a vehicle as well as any damage when moving or towing a vehicle parked incorrectly and/or without permit. This does not apply when the damage was caused by intentional or grossly negligent conduct by TU Darmstadt or its agents. Claims for damages by parking area users among each other or against third parties are governed by the provisions of civil law.
- (2) TU Darmstadt is not obliged to guard parked vehicles.

Section 7 – COMING INTO FORCE

This Guideline comes into force with signing.

Darmstadt, 05 July 2023

[signature of Stefan Weisenseel]

Stefan Weisenseel
Deputy Chancellor of Technische Universität Darmstadt