

Scope of service:

(Add. charge for annual tickets per year. Conversion for winter season ticket and short term tickets proportionally to basic price)

Parking card

- Standard** (Lichtwiese, Botanischer Garten, car park Ruthsstraße)
 - I already own a parking card for car park Ruthsstrasse*
- Additionally I apply for:**

(You can choose only one additional car park and you must be owner of an annual ticket. Assessment through Parkraumkommission where applicable)

 - I already own a parking card for this car park.*

With extra charge: + 2F0 EUR
(no reduction possible)

- Tiefgar. Unizentrum
underground car park
- Rundeturmstr. 10 + 12
- ULB
- Tiefgarage Justiz
underground car park
- Landwehrstraße
- Mornewegstraße

RMV-Jobticket

(All RMV-public transport can be used in the booked price zone)

- Standard** (price zone 40)
- Start of journey outside of price zone 40** (please fill in details below)

With extra charge:

(incl. price zone 40)

- Start from home
- Start from _____
(post code, town/district, stop if applic., price zone if applic., the stop must be on your way to work)

Extra charge:

Price zone 4	+ 4G EUR
Price zone 5	+ 6I EUR
Price zone 6	+ J€0 EUR
Price zone 7	+ 1.F50 EUR

Without extra charge:

(important: Special cases – only 'direct' way to workplace in central Darmstadt, price zone 4001, possible. No entitlement to use entire price zone 40!)

- from zone 3713 (Dornheim)
- from zone 3715 (z.B. Klein-Gerau)
- from zone 3720, only via Weiterstadt / zone 4060 (e.g. Mörfelden-Walldorf)
- from zone 3801 (e.g. Riedstadt)
- from zone 3901 (e.g. Seeheim-Jugenheim, Alsbach- Hähnlein, Bickenbach)
- from zone 4123 (e.g. Groß-Zimmern)
- from zone 4128, except RB train (e.g. Dieburg)
- from zone 4158, only via Roßdorf / zone 4076 (e.g. Reinheim)

Price zone map: www.rmv.de

**The MobilitätsKarte will be available three working days prior to the desired starting date. You will not receive a separate notification.
Opening times of issuing office: Mon- Fri 9:00-12:00 and Mon-Thu 13:00-15:00.**

The price for my MobilitätsKarte results from the scope of service and the duration I have chosen in this form. The payment is made through the salary accounting.

With my signature I hereby affirm that the details stated above are accurate.

I accept the conditions of use and agree to them.

I hereby undertake to return the MobilitätsKarte to TU Darmstadt after expiry of the period of validity or in case of premature termination of my employment contract. In case of loss of the MobilitätsKarte as well as in case of changes to the underlying data for the awarding of the MobilitätsKarte I will inform Ref. IVC immediately.

I am aware that the RMV-JobTicket is only valid in conjunction with the AtheneKarte with photo. I declare that the parking card which is not transferable is only used by myself.

Date, Signature _____

Collection by an authorized person:

Please bring a signed informal letter of authority.

Upon collection of the jobticket you also need to bring the Athene-Card of the applicant.

Written informed consent in accordance with § 7 Abs. 2 HDSG: I hereby agree to the processing of the data given in this form for the purpose of issuing and managing of the MobilitätsKarte. I am aware that I may withdraw this consent at any time but that the issuance of the MobilitätsKarte is only possible with my consent.

Date, Signature _____

Confirmation of Collection (you must present your Employee-Athene-Card with photo)
(to be signed at collection)

Date, Signature _____

Internal notes (please do not fill in)

Conditions of use

1. The conditions of use complement the regulations of the internal agreements on mobility management of TU Darmstadt.
2. The MobilitätsKarte (JobTicket and parking card) can be purchased by employees of Technische Universität Darmstadt, with the exception of the following category of people:
 - a. employees in release period of partial retirement (*Beschäftigte in der Freistellungsphase der Altersteilzeit*)
 - b. employees on parental leave, except part-time contract holders (*Beschäftigte in Elternzeit, sofern sie keiner Teilzeitbeschäftigung nachgehen*)
 - c. employees on special unpaid leave (*Beschäftigte in Sonderurlaub ohne Bezüge*)
 - d. employees on secondment away from TU Darmstadt (*von der TU Darmstadt weg abgeordnete Beschäftigte*)
 - e. student assistants (*Studentische Hilfskräfte*)
 - f. employees who are enrolled as PhD students at the same time (*Beschäftigte, die gleichzeitig als Promotionsstudierende eingeschrieben sind*)
3. You are only entitled to use the MobilitätsKarte if a valid employment relationship exists with TU Darmstadt.
4. The MobilitätsKarte can always be purchased for the first day of each month only. The minimum term is one year except for employment contracts shorter than 12 months.
5. The application form for the MobilitätsKarte must be received by Ref. IVC at least one month prior to the desired starting date. It is essential that you have received your personnel number on the date of application.
6. If the user of the MobilitätsKarte (annual ticket) does not give written notice of termination within a month before termination, the contract will automatically be extended by one further year. The Winter-MobilitätsKarte (winter season ticket) will not be automatically extended.
7. A termination of the MobilitätsKarte (annual ticket) during the first one-year period is possible for the following reasons:
 - a. Termination of the employment relationship,
 - b. In cases of hardship such as long-term illness lasting more than 2 months,
 - c. Moving out of the transport network area (written notice up to the 10th day of the month of moving is required),
 - d. If it is proven that the employee belongs to the category of people who are not entitled or the requirements are no longer fulfilled,
 - e. If the employee changes to one of the categories of people listed in item 2.
8. After expiry of the first one-year period the MobilitätsKarte (annual ticket) can be terminated at any time for the first day of the following month if the written notice is received no later than on the first day of the previous month.
9. Notice of termination has to be given formless in writing.
10. The MobilitätsKarte is to be returned to Ref. IVC personally or via postal service at the end of the contract or on the first working day following the last day of employment at the latest. Otherwise a fixed amount of 15 EUR is due for the parking card and the job ticket will be withdrawn. (TU Darmstadt is bound by contract to withdraw the job ticket after termination of the contract or after termination of the employment relationship.)
11. Ref. IVC has to be informed immediately of any changes to the underlying data.
12. The RMV-JobTicket is issued personalized and is not transferrable. It is only valid in conjunction with the AtheneKarte with photo. Up to now it is not possible to take along other persons on this ticket.
13. Only the applicant of the parking card is entitled to use it.
14. The payment is made through your salary accounting (*Entgelt- bzw. Besoldungsabrechnung*) (annual ticket: 1.-10. month 21 € EUR/month and 11./12. month 15 € EUR/month, shorter terms: 21 € EUR/month; winter season ticket: one-time payment 15 € EUR; plus extra charge if applicable). Trainees/ civil service aspirants/ DHBW-students (students at Baden-Wurtemberg Cooperative State University) get a 33% reduction (except parking areas with extra charge).

15. In case of loss or damage to the job ticket or the parking card the user is obliged to inform Ref. IVC without delay and in writing. For the replacement a fee of 15 EUR is charged. It should be noted that costs for public transport or parking fees that arise between the date of loss or damage and the date of issuance of the replacement card are not reimbursed.
16. With his/ her signature the employee accepts the terms of transportation (*Beförderungsbedingungen*) of RMV .
17. In the non-public parking areas of TU-Darmstadt that are closed off by barriers, bollards etc. the parking rules of TU Darmstadt apply. In leased parking areas the individually agreed regulations apply.