



TECHNISCHE
UNIVERSITÄT
DARMSTADT

Prof. Sorin Huss-Fund for students and PhD candidates with children

Application for financial support of childcare

Please send completed application to
servicestelle-familie@zv.tu-darmstadt.de

1) Personal details

Applicant

☐ Mother ☐ Father ☐ Other custodial person

First name/ surname

Date of birth

Nationality

If you come from a non-EU country, what type of residence title do you have?

Postcode, town, street, house number

E-mail address

Telephone number/ mobile number

2) Details of other persons living in the household

a) Partner or other adults who have care relationship to the child/ren

First name/ surname

Date of birth

Nationality

Occupation/job

b) Child/ren

First name/ surname of 1st child

Age_____

First name/ surname of 2nd child

Age_____

First name/ surname of other child/ren

Age_____

Which child/ren currently attend daycare or other childcare services?

3) Details of study or PhD programme

a) Students

Degree course (Studiengang)/ intended degree:

Semester: _____

Are you taking a semester of leave? ☐ yes ☐ no

If yes, how many semesters? _____

How many credit points have you achieved until now? _____ Credit Points

Have you completed other courses of study/study sections before?

If yes, which studies and where?

Were the credit points you achieved recognized for your current degree course?

☐ Yes, _____ Credit Points

☐ No

b) PhD candidates

Department of doctorate: _____

Has your application for the doctorate been accepted by the Doctoral Admissions Board?

☐ Yes if yes, when? _____

☐ No

Are you employed at TU Darmstadt?

☐ Yes if yes, how many hours? _____

☐ No

How do you finance your doctorate?

☐ Scholarship/Grant

☐ external employment with _____ hrs./ week

☐ Other

Anticipated completion of the doctorate: _____

4) Details of childcare costs

How high is your monthly cost for childcare?

1. child:

- daycare fees (Elternbeitrag) _____ EUR
- cost for food (Verpflegungskosten) _____ EUR
- additional hours (Einzelstunden-Zukauf) _____ EUR

2. child:

- daycare fees (Elternbeitrag) _____ EUR
- cost for food (Verpflegungskosten) _____ EUR
- additional hours (Einzelstunden-Zukauf) _____ EUR

3. child:

- daycare fees (Elternbeitrag) _____ EUR
- cost for food (Verpflegungskosten) _____ EUR
- additional hours (Einzelstunden-Zukauf) _____ EUR

Additional Information for other child/ren, if applicable

Have you already applied for an exemption or a reduction of childcare costs at the local Youth Welfare Office (Jugendamt)?

☐ if yes, please state the monthly amount: _____, -€

☐ yes, but my application was denied for the following reason:

☐ no, because for the following reason:

Have you already applied for further financial support for childcare costs? (multiple children regulation (Mehrkindregelung), social funds of the AStA, welfare or religious organisations, foundations)

☐ No

☐ Yes if yes, please state the monthly amount: _____, -€

For which time of period is this benefit granted?

Until and including _____

Have you made use of the social counseling (Sozialberatung) at the Studierendenwerk Darmstadt, the central advisory service (Zentrale Studienberatung) or any other institution?

☐ yes, at the following institution _____
mm/yyyy _____

☐ no

5) Short Explanation for your application

Please briefly describe why you are applying for the Prof. Sorin Huss-Fund (e.g. graduation phase, loss of income, expiration of BAföG or scholarship, special financial strains, for example due to longer childcare hours, hardships through illness, separation etc.)

6) Data privacy statement

The collection of the above data is necessary to verify the eligibility requirements for the approval of the childcare support. The collection of data is not required by law or any other binding legal norm.

In the event of support from this fund, data such as your name and address will be stored for five years. If you do not receive funding, your documents will be returned to you or destroyed after a decision has been made.

I have been informed that the information is provided on a voluntary basis and that I consent to the processing of this data with my signature.

Place/ date: _____ / _____

Signature _____

7) Confirmation

I confirm that the above information is complete and true. By providing incomplete and untrue information, I may be liable to prosecution and could also be required to refund any financial support.

I am aware that the documents listed below (certificate of study, confirmation of acceptance of the doctorate, grant notifications and the childcare/daycare contract) have to be submitted.

Place/ date: _____ / _____

Signature _____

8) Documents that have to be submitted with application

- 1) Copy of the certificate of study (Studienbescheinigung) and proof of current credit points
- 2) Confirmation of doctoral committee acceptance
- 3) Notification from Youth Welfare Office (Jugendamt) granting/rejecting your application for financial support
- 4) Approval for Bafög, if you receive Bafög support
- 5) Copy of the childcare/daycare or child minder contract