



TECHNISCHE
UNIVERSITÄT
DARMSTADT

Prof. Huss Fund for Students with Children

Application for financial support of childcare

Please complete this form electronically!

Please submit here

Servicestelle Familie at TU Darmstadt

servicestelle-familie@zv.tu-darmstadt.de

Hochschulstraße 1

64289 Darmstadt

1) Personal details of applicant and other persons living in the household

Applicant

Mother Father Carer

First name/ surname

Date of birth

Nationality

2) Other persons living in the household

First name/ surname of spouse, life partner

Date of birth

Nationality

Address and contact details of applicant

Postcode, town, street, house number

E-mail address

Telephone number/ mobile number

Name and age of child/ children

First name/ surname of your first child

Age _____

First name/ surname of your second child

Age _____

First name/ surname of your third child

Age _____

Which of your children currently attends a day care centre or is cared for by a child minder?

3) Study details of the applicant

a) Course of study (Studiengang)

How many semesters have you been studying this course?

Are you currently taking a semester of leave (Urlaubssemester)?

ja nein

If yes: I am in the ____ semester of leave

How many credit points have you achieved?

_____ credit points (*mandatory!*)

Doctoral studies at the faculty of: _____

Was your application for the doctorate accepted by the doctorate committee?

yes if yes, when? _____

no

Are you employed by TU Darmstadt?

yes if yes, please state the number of working hours: _____ hrs./ week

no

Have you completed other courses of study/ study sections before? If yes, please indicate which studies:

4) Details about the financial situation of the applicant, the family or the life partnership

Please state your monthly expenses for day care for your children.

1. child:

- fees (Elternbeitrag) _____,- €
- cost of food (Verpflegungskosten) _____,- €
- additional hours (Einzelstunden-Zukauf) _____,- €

2. child:

- fees (Elternbeitrag) _____,- €
- cost of food (Verpflegungskosten) _____,- €
- additional hours (Einzelstunden-Zukauf) _____,- €

3. child:

- fees (Elternbeitrag) _____,- €
- cost of food (Verpflegungskosten) _____,- €
- additional hours (Einzelstunden-Zukauf) _____,- €

Have you already applied for financial support (finanzielle Unterstützung für die Betreuungskosten) at your local youth welfare office (Jugendamt)?

no

yes If yes, please state the monthly amount and the time period for which the benefit is granted.

1. child: _____ , - € from _____ till _____

2. child: _____ , - € from _____ till _____

3. child: _____ , - € from _____ till _____

Have you already applied for other financial support for your day care expenses? (Mehrkinderregelung, Sozialfonds der Träger/ des Astas, Förderung von Konfessionen, Stiftungen)

no

yes if yes, please state the monthly amount: _____ , -€

For which time period is this benefit granted?

Until and including ____ 20____

5) Please give us the reasons for your application

(final phase of your studies, loss of income, expiry of Bafög/ scholarship, exceptional financial strain e.g. because you need longer day care time, because of illness or separation from your partner)

Have you made use of the social counseling (Sozialberatung) at Studierendenwerk Darmstadt or at Zentrale Studienberatung of TU Darmstadt?

yes date: __.__.____

no

6) Data protection declaration

The collection of the data is necessary for the verification of the fulfillment of the conditions for entitlement of granting this funding. The data collection is not required by law nor any other legally binding rule. In case of funding through this fund your data such as name and address will be stored for five years. If you do not receive funding, your documents may be sent back to you or destroyed.

I am explicitly informed that all personal information are given on a voluntary basis and that through my signature I accept the processing of the generated data.

place/date: _____ / _____

signature _____

7) Confirmation

Herewith I certify that all the above given data are complete and true.

By submitting uncomplete and untrue data I possibly become subject to criminal liability and could be liable to subsequent payment.

I am aware that the documents listed below (certificate of study, acceptance letter of doctorate committee, notification letters, care contracts) have to submitted.

place/date: _____ / _____

signature _____

8) Please submit the following documents, if applicable

- 1) Copy of certificate of study (Studienbescheinigung)
- 2) Acceptance letter of doctorate committee
- 3) Notification letter of youth welfare office (Jugendamt) about financial support (Freistellung/Ermäßigung von Betreuungskosten)
- 4) Grant approval of Bafög-Office (Bevilligungsbescheid des Bafög-Amtes) if you receive Bafög-support
- 5) Copy of care contract (Kopie des Betreuungs- oder Tagespflegevertrages) from your day care centre or child minder